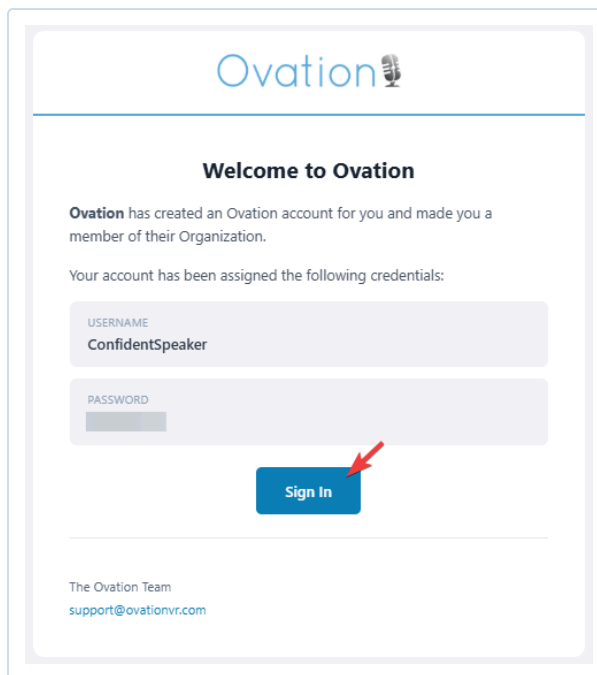


Confirm Account and Download the Ovation App

STEP 1

Find your “New Ovation Account” email

1. Look for an email from Ovation (no-reply@ovationvr.com) with the subject “New Ovation Account.”
2. Select Sign In in the email. Check spam or junk if you do not see it.



The screenshot shows the Ovation logo at the top. Below it, the text reads "Welcome to Ovation". A message states: "Ovation has created an Ovation account for you and made you a member of their Organization." It then says: "Your account has been assigned the following credentials:". There are two input fields: "USERNAME" with the value "ConfidentSpeaker" and "PASSWORD" with a masked password. A blue "Sign In" button is highlighted with a red arrow. At the bottom, it says "The Ovation Team" and "support@ovationvr.com".

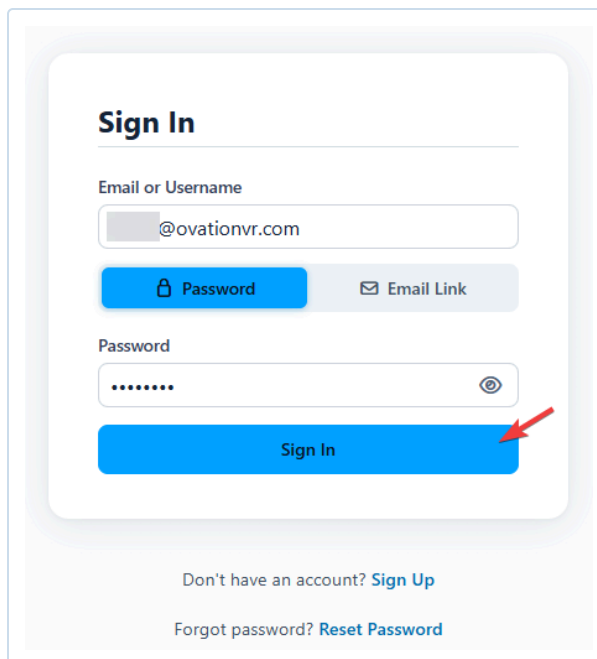
NOTE

Your username and password may be provided by your organization. To change your password, visit www.ovationvr.com/password-reset. If using VR, remember you need to enter this password inside the headset.

STEP 2

Sign in

1. Your email may be pre-populated in the respective email field. Use the password provided in the welcome email, unless you changed it.
2. Select Sign In to open the Ovation web portal (<https://app.prod.ovationvr.com>).



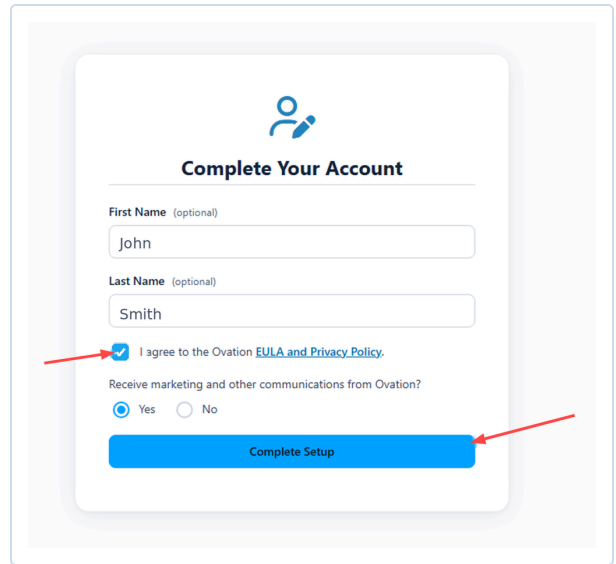
The screenshot shows the "Sign In" page. It has a title "Sign In". Below it, there is a field for "Email or Username" with the value "@ovationvr.com". There are two buttons: "Password" (with a lock icon) and "Email Link" (with an envelope icon). Below these is a "Password" field with masked characters and a toggle icon. A blue "Sign In" button is highlighted with a red arrow. At the bottom, there are links: "Don't have an account? Sign Up" and "Forgot password? Reset Password".

CONFIRM ACCOUNT AND DOWNLOAD THE OVATION APP

Complete your account

STEP 3**Complete your account**

1. Enter your first and last name (optional).
2. Select “I agree to the Ovation EULA and Privacy Policy.”
3. Choose whether you want to receive marketing communications from Ovation.
4. Select Complete Setup.

**STEP 4****Download the Ovation App, if instructed**

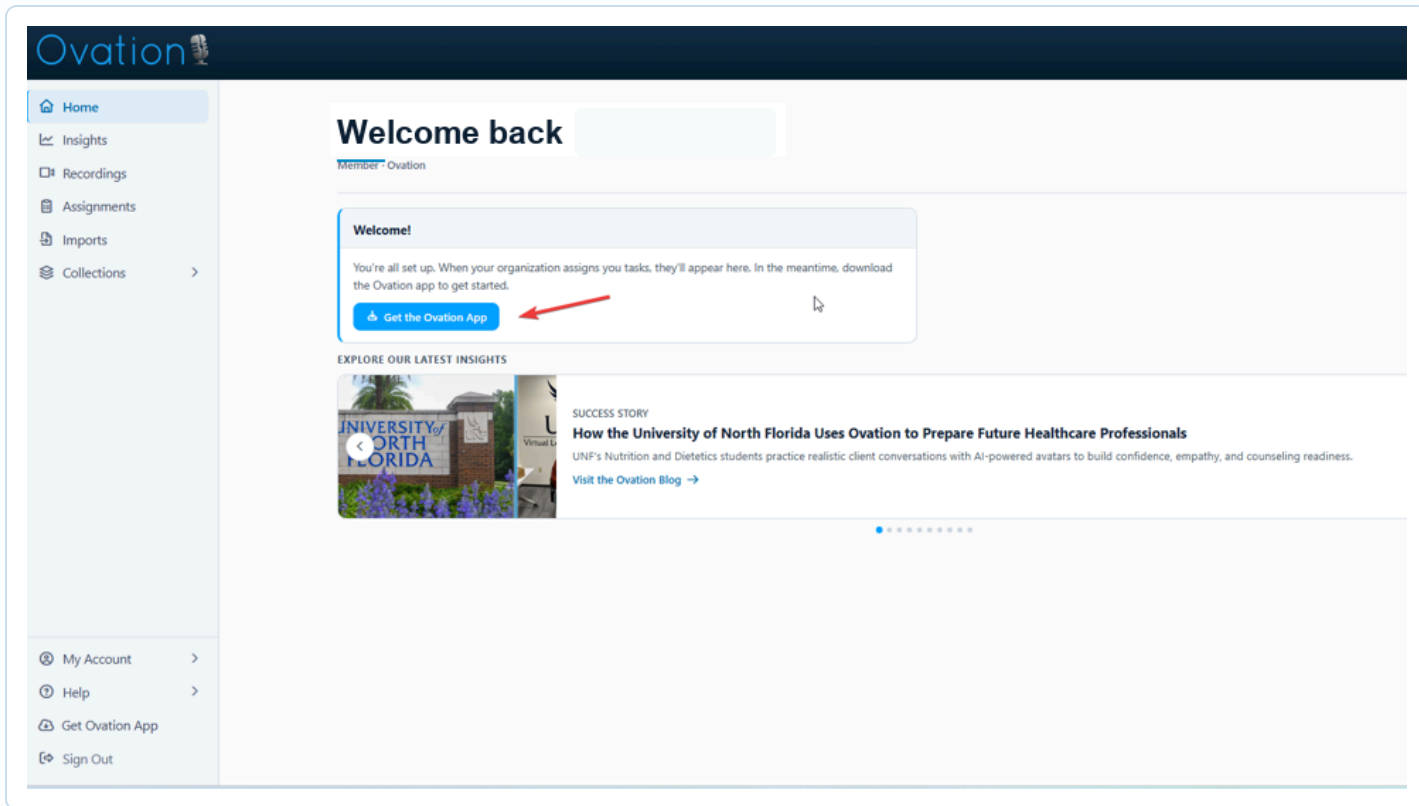
1. If you are using a shared computer, lab computer, or university headset, you may not need to download the app.
2. If instructed to download, select Get Ovation App on the home page.
3. Choose the appropriate version: Meta Quest, Windows PC, or Mac.

NOTE

If you are not downloading the app, skip this step and continue to Part 2: Assignments and Imports.

CONFIRM ACCOUNT AND DOWNLOAD THE OVATION APP

Download the Ovation App



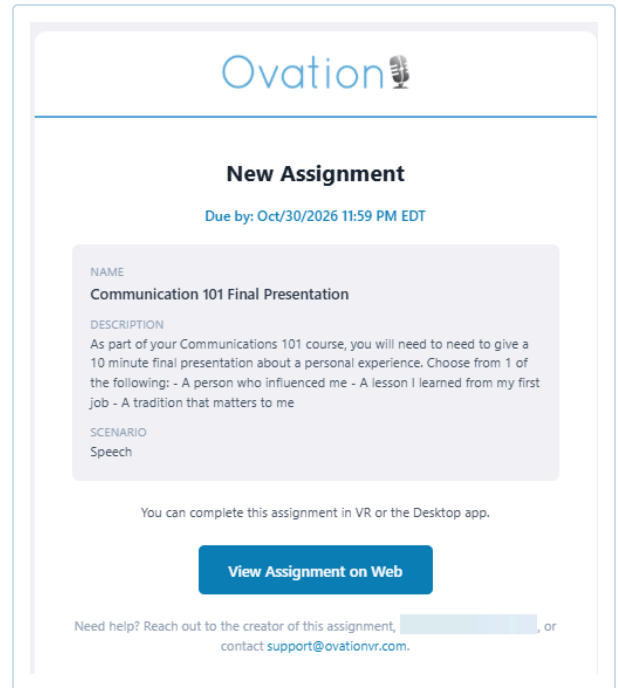
The screenshot displays the Ovation web application interface. On the left is a sidebar with navigation links: Home, Insights, Recordings, Assignments, Imports, Collections, My Account, Help, Get Ovation App, and Sign Out. The main content area features a 'Welcome back' message with a placeholder for a user name. Below this is a 'Welcome!' section with a message: 'You're all set up. When your organization assigns you tasks, they'll appear here. In the meantime, download the Ovation app to get started.' A blue button labeled 'Get the Ovation App' is highlighted with a red arrow. Below the welcome message is a section titled 'EXPLORE OUR LATEST INSIGHTS' featuring a success story about the University of North Florida. The success story includes a photo of the university's entrance and text describing how UNF's Nutrition and Dietetics students practice realistic client conversations with AI-powered avatars to build confidence, empathy, and counseling readiness. A link to 'Visit the Ovation Blog' is provided.

Assignments and Imports

STEP 1

Check your inbox for an assignment email

1. An instructor or facilitator may notify you by email when a new assignment is assigned.
2. Look for an email from Ovation (no-reply@ovationvr.com) with the subject "New Assignment: {Name of Assignment}."
3. Select View Assignment on Web to open the assignment.



New Assignment
Due by: Oct/30/2026 11:59 PM EDT

NAME
Communication 101 Final Presentation

DESCRIPTION
As part of your Communications 101 course, you will need to give a 10 minute final presentation about a personal experience. Choose from 1 of the following: - A person who influenced me - A lesson I learned from my first job - A tradition that matters to me

SCENARIO
Speech

You can complete this assignment in VR or the Desktop app.

[View Assignment on Web](#)

Need help? Reach out to the creator of this assignment, [\[Name\]](#), or [contact support@ovationvr.com](mailto:support@ovationvr.com).

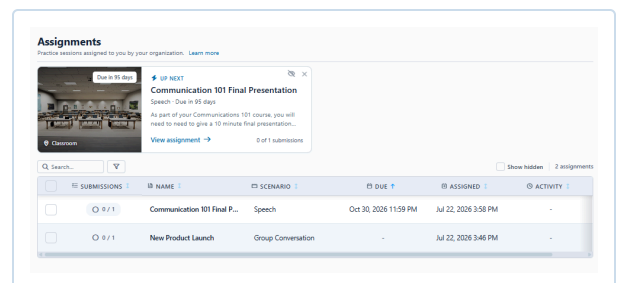
NOTE

For assignment-specific questions, start by contacting your instructor. For general questions, contact Ovation support at support@ovationvr.com.

STEP 2

Review assignment details

1. On the Assignment page, review the description, due date, submission status, and other details.



Assignments
Practice sessions assigned to you by your organization. [Learn more](#)

Communication 101 Final Presentation
Speech - Due in 95 days
As part of your Communications 101 course, you will need to give a 10 minute final presentation...

[View assignment](#) → 0 of 1 submissions

Submissions	ID	Name	Scenario	Due	Assigned	Activity
0 / 1		Communication 101 Final P...	Speech	Oct 30, 2026 11:59 PM	Jul 22, 2026 3:58 PM	-
0 / 1		New Product Launch	Group Conversation	-	Jul 22, 2026 3:46 PM	-

ASSIGNMENTS AND IMPORTS

Upload Imports

STEP 3

Upload Imports

1. If the assignment allows, you can upload text, slides, or images to be used with tools, handhelds, or boards in the app.

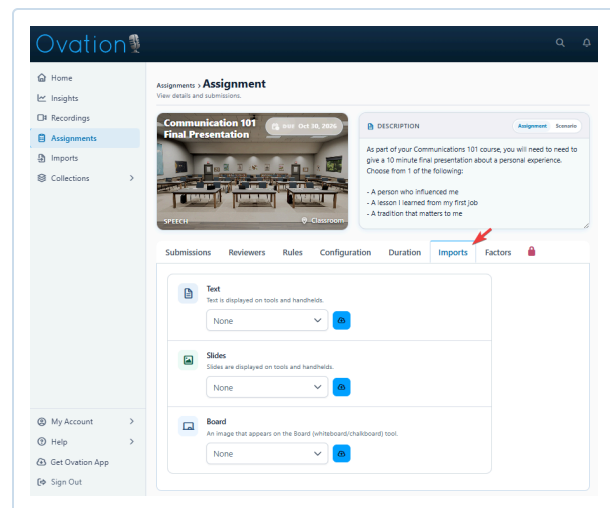
NOTE

Some imports or settings may be locked by the assignment creator.

STEP 4

Uploading Imports from the Assignment page

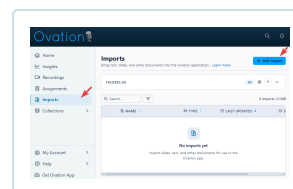
1. From the Assignment page, select the Imports tab and upload your documents.



STEP 5

Uploading imports from the Imports tab

1. Select Imports in the left toolbar, then select Add Import.
2. Choose the import type: Slides, Text, or Board.
3. Your full import library is housed in the Imports tab. Folders can help with organization.

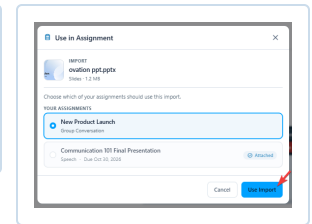
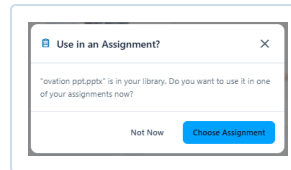


ASSIGNMENTS AND IMPORTS

Attach an import to an assignment

STEP 6**Attach an import to an assignment**

1. After uploading, choose whether to use the import in an assignment.
2. Select Choose Assignment, choose the assignment, then select Use Import.



Load and Complete the Assignment

STEP 1

Sign in to the Ovation App

1. Open the Ovation App and sign in with your email or username and password.



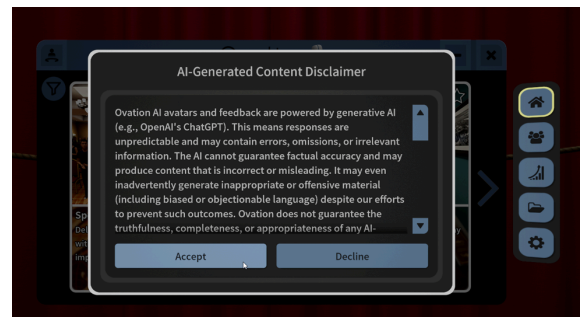
NOTE

Forgot your password? Reset it at <https://www.ovationvr.com/password-reset>.

STEP 2

Accept the AI-generated content disclaimer

1. The first time you open the app, scroll to the bottom of the AI disclaimer and select Accept to continue.

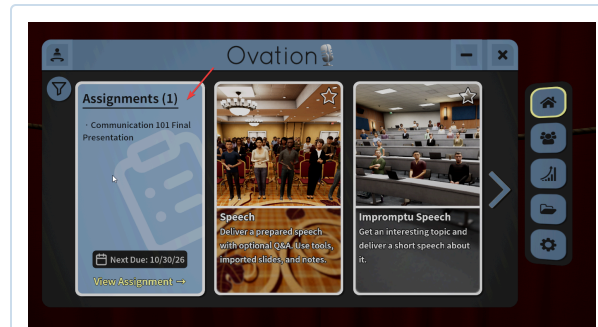


LOAD AND COMPLETE THE ASSIGNMENT

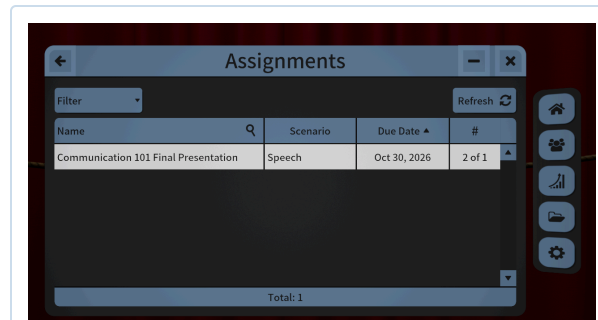
Find your assignment

STEP 3**Find your Assignment**

1. Your assigned tasks appear on the home page with the assignment name and due date.

**STEP 4****Open the Assignments menu**

1. Select the assignment tile to open the Assignments menu.
2. Choose the assignment you need to complete.

**NOTE**

You may have more than one assignment listed.

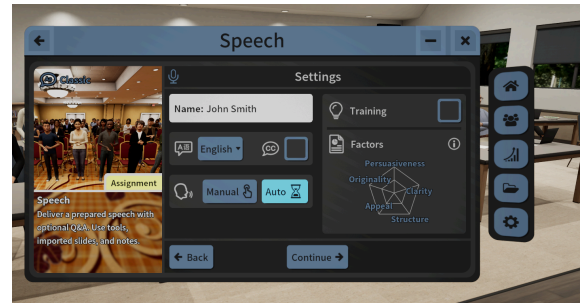
LOAD AND COMPLETE THE ASSIGNMENT

Choose Manual or Auto speaker mode

STEP 5

Add your name

1. On the Settings menu, enter your name so the avatars know who they are speaking to.



STEP 6

Choose Manual or Auto speaker mode

1. The Speaker setting controls when your spoken audio is sent to the AI.
2. Auto automatically sends audio shortly after you finish speaking ("hands-free"). This is the default VR setting.
3. Manual requires you to hit Send each time you finish speaking (more control). This is the default Desktop setting.
4. Select Continue to proceed.



STEP 7

Review the assignment description and start

1. Review the assignment description. When ready, select Start Assignment.



LOAD AND COMPLETE THE ASSIGNMENT

Speak or Listen first

STEP 8**Speak or Listen first**

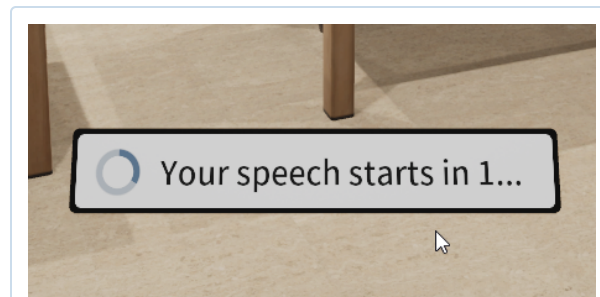
1. Depending on the assignment configuration, you will either speak or listen first when the recording begins.

**NOTE**

This may be pre-determined by the assignment creator.

STEP 9**Countdown and begin**

1. Ovation displays a short countdown before your assignment begins.

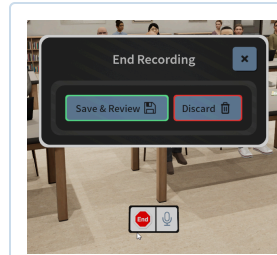


LOAD AND COMPLETE THE ASSIGNMENT

Save and review your recording

STEP 10**Save and review your recording**

1. When you are finished speaking, select End.
2. Select Save & Review, then review the feedback and analytics for your assignment submission.
3. Choose Discard only if you do not want to submit the recording. Discarded recordings are not available for later review by you or the assignment creator.

**IMPORTANT**

Wait until the assignment submission is complete and reaches 100% before leaving the review screen.

SUPPORT

Need help? For assignment-specific questions, contact your instructor, facilitator, or assignment creator first. Visit the Ovation FAQ.

<https://www.ovationvr.com/faq>

SUPPORT

Contact support@ovationvr.com for general app support or troubleshooting.
support@ovationvr.com